

APPROVED 8-9-12

There was a regular meeting of the Cumberland School Committee held on Thursday, July 12, 2012 at the Cumberland High School Auditorium, 2600 Mendon Road, Cumberland, Rhode Island.

Members Present: Jeff Mutter, Lisa Beaulieu, Linda Teel, John Gibbons, Daniel Pedro, Erika Sanzi, Earl Wood

Administration Present: Dr. Phil Thornton, Superintendent, Robert Mitchell, Assistant Superintendent, Attorney Adams

Agenda Item #1: Chairman Convenes Meeting

Chairman Mutter convened the meeting to order at 7:38 p.m.

Agenda Item #2: Pledge of Allegiance

Agenda Item #3: Approval of Agenda

Mr. Wood made a motion to approve the agenda, 2nd Mrs. Beaulieu, approved 7-0.

Agenda Item #4: Consent Agenda

A. Approval of Minutes – 1) Regular Meeting: 6/14/2012 and 2) Regular Meeting: 6/28/2012 – Mrs. Beaulieu made a motion to approve, 2nd Mrs. Sanzi, approved 7-0.

B. Approval of Minutes – 1) Executive Session: 5/15/2012 – Mrs. Beaulieu made a motion to approve, 2nd Mrs. Teel, approved 7-0. 2)

**Executive Session: 6/14/2012 and 3) Executive Session: 6/28/2012
–will be on the SC meeting agenda.**

Agenda Item #5: Report of Executive Session Meeting on 7/12/2012

A. Report of Executive Session Vote – Mr. Mutter said there was no vote taken.

B. Vote to seal minutes of Executive Session – Mrs. Sanzi made a motion to seal the minutes, 2nd Mr. Gibbons, approved 7-0.

Agenda Item #6: Superintendent's Report

Dr. Thornton introduced Bob Mitchell, the new Assistant Superintendent, and Alan Tenreiro, the new CHS Principal. Dr. Thornton also said that at a glance the K-5 numbers are looking good.

Ashton Grades 3 and 5 are right there, BFN is good to go, Community may make one shift and a couple of grades are right there – he said he is not too concerned and there should be no need for portables. Cumberland Hill and Garvin are also looking good and he keeps track of the numbers weekly.

Agenda Item #7: Chairperson's Report

There is no report at this time.

Agenda Item #8: Comments from the Public

Alan Tenreiro, the new CHS Principal, introduced himself and said he

is looking forward to his new position.

Agenda Item #9: Reports of Standing Committees

A. Payment of Bills – Mr. Wood made a motion for payment of invoices in the amount of \$1,538,857.25, 2nd Mr. Gibbons, approved 7-0.

B. Achievement & Communications Sub-Committee Update – Mrs. Beaulieu said the next meeting is 7/16/12 at 6:15 p.m. to review AYP Results.

C. Policy & Procedures Sub-Committee Update – Mrs. Teel noted that she has been meeting with Dr. Colwell, Dr. Thornton and Mrs. Beaulieu and they have currently reviewed 117 out of 183 policies. There are more to be reviewed and revised. She would like to get to a point where what is on line is what we are governed by. Dr. Thornton commended the group for all of their work.

Agenda Item #10: Old Business

A. Update on CHS Pool Maintenance – the pool was drained down for inspection, and at first glance it doesn't look like too much, but it could be a grout issue. They would like to do a pressure test on the pool and are in the process of getting quotes for the job. They hope to do the pressure test within a couple of weeks. If it turns out to be a grout issue, re-grouting the pool could take a few weeks to complete. It will be close, but everyone is trying to get the issue corrected before the start of school. Mr. Wood suggested sending out simultaneous RFQ's for the work that needs to be done – to save

time.

B. Discussion and/or Vote to Approve Memorandum of Understanding for the CHS Foreign Exchange Student Program – Mr. Wood said that we are getting 3-5 students – not 10 like originally discussed. This means that instead of getting \$100,000 (\$10,000/student) we will only be getting – possibly \$50,000 – so a reduction in the amount of \$50,000 will be put into the budget. The payment will be given to us in full before the school year begins. Mr. Wood made a motion to approve the Memorandum, 2nd Mrs. Sanzi, approved 7-0.

Agenda Item #11: New Business

A. Discussion and/or Vote to Approve the Elementary School Transportation/Bell Schedule – Dr. Thornton thanked Mr. Neves and Mike Chandler for all of their hard work. He then reviewed the chart with the updates – still 335 minutes and 15 minutes before school instructional time – total of 350 minutes. Dr. Thornton noted that there is \$100,000 in the current budget for additional buses. He said if more is needed Alex Prignano could work with Durham to possibly amortize the balance. On August 12 he would like a sub-committee to report out on morning care – however he does not want to rush into anything. Dr. Thornton would also like a second committee to review information and statistics on the high school students starting later in the day. Attorney Adams said that at the last SC meeting he was asked to look at the legality of the district charging for daycare – he said that title 16 is not applicable and this is permissible – he said

that if the district is planning on doing this, they need to figure out how they would like to proceed. Mrs. Teel was very concerned over the fact that \$160,000 would need to be added to the budget to allow the extra 15 minutes. Mr. Prignano said that they may not have to budget five buses – he said that they might be able to adjust the routes a little. He then mentioned the amortization program that Durham may allow us for payment of the extra buses. Mr. Mutter said he thought that the two buses were worthwhile and Dr. Thornton said that because of some new hires, they may have a little extra money in the budget that could be put towards the buses. Mrs. Sanzi thanked everyone for all of their hard work. Mrs. Beaulieu made a motion to approve the Elementary School Transportation/Bell Schedule, 2nd Mrs. Sanzi, discussion was as follows – Mr. Mutter said this is better than last motion at the last SC meeting – this is a better outcome. Mr. Gibbons said that he is still not happy with the start times – it should be before 9 a.m. –he said it is a tough decision, but he will support it. Mr. Wood thanked everyone for their hard work, but he is concerned about the budget. Mrs. Beaulieu's motion was approved 6-1, with Mrs. Teel voting no.

B. Discussion and/or Vote to Approve Amended FY 13 Budget – Mr. Wood noted that there was no amendment tonight, this will be back on the next SC agenda. The budget has not been sent to the Mayor's office, Mr. Prignano is still working on it – he said it would be ready shortly and most definitely by the August SC meeting.

C. Discussion and/or Vote to Approve Truancy/Residency Officer Agreement – Mr. Wood made a motion to approve the agreement, not

to exceed \$30,700, 2nd Mr. Gibbons, approved 7-0.

D. Discussion and/or Vote to Approve Appointment of Truancy/Residency Officer for the 2012-2013 School Year – Dr. Thornton presented Mr. Massey for this position, and Mr. Wood made a motion to approve, 2nd Mr. Pedro, approved 7-0.

E. Discussion and/or Vote to Approve Job Description for Class Programs//Summer School Instructional Assistant – Mr. Wood made a motion to approve, 2nd Mrs. Sanzi, approved 7-0.

F. Discussion and/or Vote to Approve Superintendent's Annual Evaluation and Contract – this is not being acted on tonight – it was started in Executive Session, but Mike Chandler will be putting the tools that the SC will use to do the review on the website and after that this will be acted on.

G. Discussion and/or Vote to Abolish the Following Policies:

- AC Affirmative Action Plan**
- AD Bill of Rights for School Library Media Center – ADE**
- AD General Policy Statement – IA**
- AD Philosophy for Elementary Education – ADA**
- AD Philosophy for Middle School Education – ADB**
- AD Philosophy for Secondary Education – ADC**
- AE Code of Ethics for School Board Members – AE**
- BA School Committee Philosophy and Goals – BA**
- BB Legal Status and Jurisdiction – BB**
- BC School Attorney – BCG**
- CB Qualifications – Duties of the Superintendent – CBA**
- CN Administrators Local Travel Policy – CN**

- **EC Proposed Program Accessibility Policy – ECA**
- **G Job Share Policy – GCQ**
- **GBE Regulations for School Health Program – GBE**
- **GCBA Administrative Salary and Benefits – GCBA**
- **GCN Evaluation of Administrators GCNB – ASC**
- **GCQ Job Share Policy**
- **H Negotiations**

Mr. Mutter referred all of the above policies to the Policy Sub-Committee.

H. Discussion and/or Vote to Review the Following Policies:

- **AA School District Official Name and Boundaries**
- **DA Fiscal Management Goals – DA**
- **DB Annual Operating Budget – DB**
- **DFG Student Activity Funds Management Policy – DFG**
- **DI Audits – DIE**
- **DI Fiscal Accounting and Reporting – DI**
- **DJ Bidding Requirements – DJC**
- **DJ Purchasing Authority – DJA – 1**
- **DJ Purchasing Authority – DJA***
- **DL Expense Reimbursements – DLC**
- **EB Camera Surveillance Systems – EBAC**
- **EE Policy Code of Behavior on School Busses – EEACC**
- **EE Transportation Policy – EEAA**
- **Key Control Policy***
- **GBH Student Confidentiality – GBHA**
- **GBK Cumberland School Tobacco-Free Policy – GBK – JFCG**

- **GBK Drug-Free Schools Employees' Regulations – GBKA**
- **GCM Criminal Identification Records – GCMA**
- **GCQE Key Control Policy***
- ***Indicates Review/Delete**

Mr. Mutter referred all of the above policies to the Policy Sub-Committee.

I. Discussion and/or Vote to Revise the Following Policies:

- **AF Evaluation of the Superintendent – AFB**
- **BD School Board Meetings**
- **BD School Committee Meetings – Minutes – BDDG**
- **School Board Policy Approval Process**
- **D Fixed Asset Policy**
- **D Tax Sheltered Annuities – DLB**
- **EB Bomb Threats – EBCC**
- **G Affirmative Action Plan 2011-2012**

Mr. Mutter referred all of the above policies to the Policy Sub-Committee.

J. Discussion and/or Vote to Approve Compensation for Past Administrator's

Contract – Mr. Mutter noted that this was discussed in Executive Session, but

immediate action was taken so this will be on a future docket.

K. Discussion and/or Vote to Approve Human Resources Supervisor Contract –

Mr. Wood made a motion to table this until the August SC meeting, 2nd Mrs.

Beaulieu, approved 7-0.

Agenda Item #12: Personnel Recommendations

Dr. Colwell had the following personnel recommendations:

Resignation

I request the advice and consent of the School Committee on the resignation of Paula Burke, Cumberland High School, effective 7-13-12.

Mrs. Beaulieu made a motion to approve this resignation, 2nd Mrs. Sanzi, approved 7-0.

Appointments

I request the advice and consent of the School Committee on the appointment of Jacob Beaudreault, Math Teacher, at Cumberland High School, effective 7-13-12. FTE 1.0; Step 2, Lane: n/a; Co-pay: 20.0%. (Budgeted)

I request the advice and consent of the School Committee on the appointment of Katelyn Ward, Math Teacher, at Cumberland High School, effective 7-13-12. One year, FTE 1.0; Step 2, Lane; n/a; Co-pay: 20.0%. (Budgeted)

Mrs. Beaulieu made a motion to approve these appointments, 2nd Mr. Wood, approved 7-0.

Leaves of Absence

I request the advice and consent of the School Committee on the Unpaid FMLA of Kristen Ross, Guidance Counselor at Cumberland High School, effective 9/1/2012 with a return date of 1/7/2013.

Mr. Gibbons made a motion to approve this leave of absence, 2nd Mrs. Beaulieu, approved 7-0.

Agenda Item #13: Comments from the Public
No comments at this time.

Agenda Item #14: School Committee Comments (School Liaison Reports)

Mr. Pedro was very concerned about the fact that Clef would be held during advisory period – he wondered why there could not be regular classes for Clef, band, guitar, etc. He also referred to an article that he had read regarding music and music teachers and he was also concerned about what was in that article. Mr. Pedro believes that other classes such as certain classes for Special Education, could be trimmed a little – their numbers are down a little. He believes the new

administration is working hard, but more needs to be done – he pointed out that during the week a teacher took a .4 position (huge pay cut), so that she could go back to doing what she was doing a few years ago – because she loves it so much. Mr. Pedro's concern is for the children and that is who he is trying to look out for.

Agenda Item #15: Vote to go into Executive Session for Discussion on Items Referred to in R.I.G.L. 42-46-5

Mr. Mutter stated that there would not be any Executive Session tonight.

Agenda Item #16: Adjournment

Mr. Pedro made a motion to adjourn, 2nd Mrs. Beaulieu, approved 7-0.

Meeting was adjourned at 8:43 p.m.

Meeting minutes respectfully submitted by Linda A. Jackvony